

**MINUTES of the  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.  
INTERNATIONAL BOARD OF TRUSTEES MEETING  
UPPER PENINSULA STATE FAIRGROUNDS OF ESCANABA  
ESCANABA, MICHIGAN  
July 22, 2017**

The regular meeting of the Wally Byam Caravan Club International, Inc. (WBCCI) Board of Trustees (IBT) was called to order by International President Richard Girard on Friday, July 22, 2017, at 9:22 A.M. at the Upper Peninsula State Fairgrounds of Escanaba, Michigan. A live streaming of audio of this meeting was authorized on WBCCI.org. A statement concerning the restrictions on re-broadcasting of the streamed audio followed.

An Invocation was presented by Rev. Dr. Harold Kingdon, Religious Services Coordinator.

The Pledge of Allegiance was led by International 1st Vice President Jim Cocke.

The proposed rules for this IBT were represented by President Girard; there being no objections, these were the rules for this meeting.

Gayle Ketchum, International Recording Secretary, called the roll call of IBT members.

International President Richard Girard – present  
International 1<sup>st</sup> Vice President Jim Cocke – present  
International 2<sup>nd</sup> Vice President Barry Bell – present  
International 3<sup>rd</sup> Vice President Mona Heath – present  
International Recording Secretary Gayle Ketchum – present  
International Treasurer Gail Harrower - present  
Immediate Past President Jim Schwerdfeger – present  
Region 1 President Tyrone Mott – present  
Region 2 President Fred Schultz – absent  
Region 3 President John Frerking – present  
Region 4 President Gary Olinger – present  
Region 5 President Arthur Martin – present  
Region 6 President Charles Bourgeois – absent  
Region 7 President Pete Yanke – present  
Region 8 President Gary Rush – present  
Region 9 President Grady Ferry– present  
Region 10 President Bob Caldwell – present  
Region 11 President Barbara Vaughn – absent  
Region 12 President Tom Smithson – present  
Parliamentarian (non-voting) Joanne Miller – present  
Trustee (non-voting) Justin Humphreys – absent  
Corporate Manager Lori Plummer – present

The Presidents of Region 2, 6 and 11 are not in attendance. In accordance with the Constitution, Article IX (9), Board of Trustees, Sec. 1, President Girard asked if the 1<sup>st</sup> VP from Region 2, Mark Hammer; Region 6, Ken Ritenour; and Region 11, Patti Reed were present. They were invited to come forward and were seated.

A quorum was present.

**APPROVAL OF THE AGENDA:**

The proposed agenda, as distributed, was accepted without objection.

**MINUTES:** The reading of the Minutes of the January 20, 2017, IBT Meeting were dispensed with and the Minutes were approved as distributed.

**OFFICER REPORTS:**

President Richard Girard stated there were now over 500 members present at the Rally and he welcomed all and reminded them of the Opening Ceremony tonight.

International 2<sup>nd</sup> VP Barry Bell stated that with the help of the International Rally Site Committee he has made a selection for the 2019 International Rally.

Motion A was presented by Artie Martin and seconded by Jim Cocke. The motion passed and the 2019 62<sup>nd</sup> International Rally will be held at Meadow Event Park in Caroline County, Doswell, Virginia.

International 2<sup>nd</sup> VP Barry Bell then announced that the Rally dates begin with the Opening Ceremony on July 20, 2019 and go through Closing Ceremony on July 27, 2019.

**CORRESPONDENCE:**

A memo dated May 24, 2017, was received from Barbara Vaughn. Barbara is resigning her position as President of Region 11 effective July 29, 2017.

A second memo, dated July 20, 2017, was received from Rev. Dr. Harold Kingdom in which he stated that this was his last year to serve as Religious Services Coordinator.

President Girard thanked both for their work and time spent in their respective positions.

**TREASURER'S REPORT:**

<b>Income:</b>	<b>\$563,543.11</b>
Includes all membership dues (Regular, MAL, & Life) Interest Income Advertising, Sales of Merchandise.	
<b>Expenses:</b>	<b>\$595,929.71</b>
Includes Publications, Headquarters and General Club Expense and Officers Expense.	
<b>Net Income:</b>	<b><u>\$-32,386.60</u></b>

<b>Assets:</b>	
Bank and Cash	\$51,866.00
Investments	\$842,293.01
Common Cents for Kids	\$17,107.17
Life Member Account	\$84,750.16
A/R & Other Current Assets	\$74,079.44
	<hr/>
<b>Total Current Assets:</b>	<b>\$1,070,095.78</b>
<b>Fixed Assets less Accumulated Depreciation</b>	<b>\$122,364.21</b>
<b>Land, Building, and other assets</b>	
<b>Total Assets:</b>	<b>\$1,192,459.99</b>

**Notes:**

1. Totals do not include any 2017 International Rally Fees or Expenses.

**EXECUTIVE COMMITTEE MEETING REPORT:**

President Girard reported on two pieces of business addressed by the Executive Committee since the January 20, 2017 Executive Committee Meeting.

1. Approval of the Application from the Appalachian Unit of West Virginia to host the Swiss Festival National Rally.
2. Approval of the negotiated revised license agreement with Airstream.

**NOMINATING COMMITTEE REPORT (Courtesy):**

Jim Schwerdfeger, Chairman of the Nominating Committee gave his report:

2017-2018 slate:

International President Jim Cocke  
International 1<sup>st</sup> VP Barry Bell  
International 2<sup>nd</sup> VP Mona Heath  
International 3<sup>rd</sup> VP Andrew Selking  
International Secretary Barb Selking  
International Treasurer Bill (J.J.) Johnjulio  
Nominating Committee Members:  
    Jane Carmichael  
    Karen Fisher

**STANDING AND SPECIAL COMMITTEE REPORTS:**

- A. Budget – given by Gail Harrower

At the July 5<sup>th</sup>, 2016 meeting of the IBT, a deficit budget in the amount of (\$44,041) was approved. Since then, the IBT approved a \$3,000.00 budget increase in Legal Fees to pursue the 501c3 charitable foundation, which results in an approved (\$47,041.00) deficit.

Total Income is \$8,757.00 less than budgeted, showing a slight increase in membership fees, lower Blue Beret advertising income and lower sales of club merchandise. Once July 31<sup>st</sup> comes, it is anticipated that the Total Income will be above the budgeted amount of \$572,300.00, as more membership dues are coming in and sales from the club store at this Rally will help to make that happen.

Expenses are \$20,412.00 less than budgeted. The Blue Beret printing and mailing expense has increased by \$39,595.00 due to the quantity being produced, which is due to the increase in membership and the quality of the paper used for printing the Blue Beret is much better. There has been a decrease in expenses is the International Officers Travel by \$9,054.00, Region Officer Travel by \$24,263.00, and Region Officer Board Travel by \$9,454.00. Legal expenses are higher than normal due to the Airstream License Agreement and the 501C3 charitable foundation.

The deficit at present, is at (\$32,386.00), which is \$14,654.60 less than budgeted.

- B. Caravan Committee— had no additions or changes to the report.
- C. Constitution and Bylaws— had no additions or changes to the report.
- D. Electronic Communications—had no additions or changes to the report.
- E. Ethics and Grievance— had no additions or changes to the report.
- F. Family and Youth— had no additions or changes to the report.
- G. Historical— had no additions or changes to the report.
- H. International Rally—was given earlier under Officer's Report.
- I. International Rally Site (2018)—61<sup>st</sup> International Rally is June 23-30, 2018 in Salem Oregon. There is 30amp electric, water and pump outs.
- J. International Relations—Don Shafer reported that there were 5 new members at the last rally and 60% membership increase last year.

- K. Lifetime Membership--had no additions or changes to the report.
- L. Long Range Planning-- had no additions or changes to the report.
- M. Membership—Teresa reported there were 180 new members in June.
- N. National Special Events-- had no additions or changes to the report.
- O. Planning Guides—this will be Karen Kurkowski’s last report.
- P. Publications—this will be Cecelia Stansbury’s last report.
- Q. Technical-- had no additions or changes to the report.

**INTRA-CLUB REPORTS:**

- A. Amateur Radio—no report.
- B. Classic Airstream Club—no report.
- C. Freewheelers—had no additions or changes to the report.
- D. Vintage Airstream Club—Rhonda Cooper provided the balance sheet as of December 31, 2016 and profit and loss for January through December 2016.

**SPECIAL COMMITTEE REPORTS:**

WBCCI Foundation—no additions or changes to the report.

Financial Management—no additions or changes to the report.

**ACTION ITEMS INCLUDED IN COMMITTEE REPORTS:** Joanne Miller, Parliamentarian, was asked to clarify amending a motion.

**Financial Management Gail Harrower, Chair:**

**Motion C-R2:** proposes revising Bylaws and Policy, Article XVI (16), Financial Management, Policy, Item #12 and inserting a new Item #14 and 15. This motion is from a committee and does not require a second. Hearing no objection, Motion #C-R1 is approved and Headquarters will make the appropriate Blue Book changes and distribute them.

**Motion #D:** regarding revising Bylaws and Policy, Article XVI (16), Financial Management, Policy, Caravans, by deleting the current Policy, Caravan, and substituting a new one. This motion is from a committee and does not require a second.

Hearing no objection, Motion #D is approved and Headquarters will make the appropriate Blue Book changes and distribute them.

**Motion #E:** concerns revising Bylaws and Policy, Article III (3), Committees, Policy, Standing Committees – General Duties Section B, Caravan. This motion is from a committee and does not require a second.

Hearing no objection, Motion #E is approved and Headquarters will make the appropriate Blue Book changes and distribute them.

**Motion #F:** concerns revising Bylaws and Policy, Article XVI (16), Financial Management, Policy #2, Identified Funds, Item b, by deleting Item b. This motion is from a committee and does not require a second.

Hearing no objection, Motion #F is approved and Headquarters will make the appropriate Blue Book changes and distribute them.

**Disciplinary Procedures Joe Perryman, Chairman:**

**Motion G-R1:** concerns revising Bylaws, Article V (5), Disciplinary Procedures by deleting the current Article and substituting a new one. This motion is from a committee and does not require a second.

Jim Cocke moved to amend motion G-R1 by inserting the words “or was discovered” after the word “occurred” found at the end of the second sentence in Sec. 2 A. Patti Reed seconded the motion. Following discussion, the amendment to the motion passed unanimously.

Tom Smithson moved to amend Disciplinary Action G by deleting Sec. 2, H and replacing it with a new Sec. 2, H, which reads as follows:

Sec.2, H The committee’s determination may be, but is not limited to: (1) the grievance be dismissed, (2) the member(s) be given a letter of reprimand, (3) the member(s) be suspended from membership in WBCCI for a period of time, or (4) the member(s) be expelled from membership in WBCCI. Suspension from WBCCI by a Unit requires written approval of their Regions Executive Committee. Any expulsion from WBCCI, at any level, requires the approval, in writing, of the International Executive Committee. Barry Bell seconded the motion. Following discussion, the amendment to the motion passed unanimously.

Patti Reed moved to amend Disciplinary Procedure G by deleting Sec. 4 and then renumbering the remaining Sec.5, 6, 7 and 8. Mona Heath seconded the amendment to Motion G. Following discussion, the amendment to the motion was withdrawn.

Patti Reed moved to amend Motion G-R1 Sec.4 by substituting the word “shall” with the word “may.” Mona Heath seconded the amendment. Following discussion, the motion passed unanimously.

Hearing no further discussion and no objection, Motion #G-R1 with 3 amendments was approved and Headquarters will make the appropriate Blue Book changes and distribute them.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Motion 1-R2** from Gail Harrower proposes amending the Bylaws and Policy, Article VI (6), Club Organization, by inserting a new section 3. Tom Smithson seconded the motion.

A roll call vote was taken.

	A	B	C
		YES	NO
1	Region 8 President Gary Rush	YES	
2	Region 4 President Gary Olinger	YES	
3	Region 5 President Arthur Martin	YES	
4	Region 10 President Bob Caldwell		NO
5	Int'l 2 <sup>nd</sup> Barry Bell	YES	
6	Int'l Recording Secretary Gayle Ketchum	YES	
7	Int'l Treasurer Gail Harrower	YES	
8	Past Int'l President Jim Schwerdfeger	YES	
9	Region 3 President John Frerking	YES	
10	Region 7 President Pete Yanke	YES	
11	Region 1 President Tyrone Mott	YES	
12	Region 12 President Tom Smithson	YES	
13	Int'l 1 <sup>st</sup> VP Jim Cocke	YES	
14	Int'l 3 <sup>rd</sup> VP Mona Heath	YES	
15	Region 2 1 <sup>st</sup> VP Mark Hammer	YES	
16	Region 6 1 <sup>st</sup> VP Ken Ritenour	YES	
17	Region 9 President Grady Ferry	YES	

18	Region 11 1 <sup>st</sup> VP Patti Reed	YES	
	TOTALS	17	1

Motion #1-R2 was approved and Headquarters will make the appropriate Blue Book changes and distribute them.

**Motion #2-R1:** from Tom Smithson proposes amending Bylaws & Policy, Article XVI (16), Financial Management, Policy, Standard Items, Sec. 2, Identification Badges by deleting the current Sec. 2 and substituting a new one. Barry Bell seconded the motion.

Gail Harrower moved to amend the motion by deleting the second sentence which reads “If they are a Member at Large they will be issued a standard membership badge as described in Appendix #2.” The amendment was approved.

Hearing no objections, Motion #2-R1 as amended was approved and Headquarters will make the appropriate Blue Book changes and distribute them.

**Motion #3-R2:** from Tom Smithson proposes amending Bylaws & Policy, Articles XIII (13), Use of Club Name & Emblem, Sec. 4 by inserting a sentence, and Sec. 6, by deleting the current Sec. 6 and substituting a new one. Seconded by Patti Reed.

Bob Caldwell moved to amend Sec. 4 by changing the word “will” in the last line to “shall”. The sentence would read “Any badge designed by a Unit shall be submitted for approval by the IBT.” Seconded by Jim Cocke.

Hearing no objection, the amendment to the motion passed.

Gail Harrower moved to amend the motion by removing Sec. 6 as amended and the current Sec 6 remain. Seconded by Bob Caldwell.

With objection, a roll call vote was taken on the motion as amended.

	A	B	C
1	Int’l 3 <sup>rd</sup> VP Mona Heath		NO
2	Region 11 1 <sup>st</sup> VP Patti Reed		NO
3	Past Int’l President Jim Schwerdfeger		NO



4	Region 10 President Bob Caldwell	YES	
5	Region 2 1 <sup>st</sup> Mark Hammer		NO
6	Int'l Treasurer Gail Harrower	YES	
7	Region 6 1 <sup>st</sup> VP Ken Ritenour		NO
8	Region 5 President Arthur Martin		NO
9	Region 1 President Tyrone Mott		NO
10	Region 7 President Pete Yanke		NO
11	Int'l Recording Secretary Gayle Ketchum		NO
12	Region 4 President Gary Olinger		NO
13	Region 12 President Tom Smithson		NO
14	Region 9 President Grady Ferry	YES	
15	Int'l 1 <sup>st</sup> VP Jim Cocke	YES	
16	Region 8 President Gary Rush		NO
17	Int'l 2 <sup>nd</sup> VP Barry Bell		NO
18	Region 3 President John Frerking	YES	
	<b>TOTALS</b>	<b>5</b>	<b>13</b>

This amendment to the motion failed.

Hearing objection to the Motion #3-R2 as amended a roll call vote was taken.

	A	B	C
1	Region 3 President John Frerking	YES	
2	Region 11 1 <sup>st</sup> VP Patti Reed	YES	
3	Region 10 President Bob Caldwell		NO
4	Region 2 1 <sup>st</sup> VP Mark Hammer	YES	

5	Int'l Treasurer Gail Harrower		NO
6	Region 6 1 <sup>st</sup> VP Ken Ritenour	YES	
7	Region 5 President Arthur Martin	YES	
8	Region 1 President Tyrone Mott	YES	
9	Region 7 President Pete Yanke	YES	
10	Int'l Recording Secretary Gayle Ketchum	YES	
11	Region 4 President Gary Olinger		NO
12	Past Int'l President Jim Schwerdfeger	YES	
13	Region 12 President Tom Smithson	YES	
14	Region 9 President Grady Ferry		NO
15	Int'l 1 <sup>st</sup> VP Jim Cocke	YES	
16	Region 8 President Gary Rush		NO
17	Int'l 2 <sup>nd</sup> VP Barry Bell	YES	
18	Int'l 3 <sup>rd</sup> VP Mona Heath	YES	
	<b>TOTALS</b>	<b>13</b>	<b>5</b>

Hearing no objections, Motion #3-R2 as amended was approved and Headquarters will make the appropriate Blue Book changes and distribute them.

**Motion #4-R1:** from Gary Olinger proposes amending Bylaws & Policy, Article XVI (16), Financial Management, Policy, Membership Numbers by inserting a new Policy 11. Mona Heath seconded.

Following discussion Motion #4-R1 was withdrawn. As a result of this action, Motion #5-R1, Motion #6-R1, Motion #6A-R1 and Motion #6B-R1 were withdrawn.

**Motion #7:** from Tom Smithson proposes forwarding to the 2018 Delegates' Meeting a proposed amendment to the Constitution, Article XII (12), Delegates' Meeting, Sec. 5, by inserting a sentence. Motion withdrawn.

**Motion #8:** from Artie Martin requests that he be issued a 3 – digit membership number. Seconded by Jim Cocke.

Hearing no objection, Motion #8 was approved and Headquarters will make the appropriate changes. Artie was congratulated.

**Motion #9 -#21B:** are all proposals requesting approval for Unit Name Changes. There being no objection, these motions were considered as one request.

**Motions #9 – 21B:** Gail Harrower moved that all Unit Name Changes be approved as a group as written in Motion #28. Seconded by Pete Yanke.

Texas Coastal Plains Unit	Greater Houston Airstream Club
Palmetto State Unit	Palmetto State Airstream Club
Florida Airstream Unit	Florida Airstream Club
Big Bend Florida Unit	Big Bend Florida Airstream Club
Louisiana Unit #50	Louisiana Airstream Club
Mississippi Unit #56	Mississippi Airstream Club
Michigan Unit	Michigan Airstream Club
Oregon Unit #90	Oregon Airstream Club
South Florida Unit	South Florida Airstream Club
Kentucky Unit	Kentucky Airstream Club
Arizona Unit	Arizona Airstream Club
Northern Illinois Unit	Northern Illinois Airstream Club
Coastal Georgia Unit	Coastal Georgia Airstream Club
White Mountains New Hampshire Unit	Northeast Mountaineers Airstream Club
Watchung NJ Unit	Watchung NJ Airstream Club

Hearing no objection, Motion #28 was approved and Headquarters will make the appropriate changes.

**Motion 26A:** withdrawn by Mark Hammer.

**Motion #22 - #26** are all proposals requesting approval for Unit flags logos, and/or emblems.

**Motion #29:** Gail Harrower moved that Unit flags, logos, and /or emblems be approved as a group and that flags will conform to Article XIII (13) Logo and Policy Flags and Insignias and Pennants. Seconded by Pete Yanke.

Hearing no objections, Motion #29 was approved and Headquarters will make the appropriate changes.

**FURTHER BUSINESS:**

Region 3 President John Frerking made the following announcement.

The report submitted by the Vintage Airstream Club (VAC) yesterday, which was distributed to the IBT and others is in serious error.

Region 3 is specifically singled out as being uncooperative toward the Vintage Airstream Club at the Region 3 Rally in Hiawassee, Georgia. It reads:

“The region 3 representative requested VAC parking and sign-up at the Region 3 Rally. These were not provided and the VAC was not even recognized at the Opening ceremony. This hindered the ability of the Region 3 organizers to hold an effective rally.”

This is not accurate. I have sent a series of emails to President Girard between myself and Larry Scovotto of the Vintage Airstream Club, showing Region 3’s desire to cooperate and the actions taken by me as President of Region 3, specifically requesting the campground to set aside space (reserved) and sites for the Vintage club, invitations to the Vintage club to take part in any/all activities, including the opening ceremony. Also, the Vintage Club was consulted by me as President of Region 3 prior to my putting together the Rally Booklet to see what they wished to put in the Rally Booklet. I welcomed them in the opening page under the “President’s Welcome” and in my opening remarks as MC, I welcomed them. They were specifically invited to participate in the opening flag ceremony (see email).

I request that these remarks be included in the official minutes of the IBT meeting of July 22, 2017.

My hope is that President Girard will take the opportunity to address this error with the Vintage Club.

I hope that all reports submitted to the IBT in the future by any committee or organization will be screened for such possible false allegations before being printed and distributed.

I have also emailed copies of the above mentioned emails to Steve Laxton, President of the Vintage Airstream Club and under whose name the report was given.

President Girard acknowledged this statement.

There being no further business the meeting adjourned at 1 P.M.

Respectfully submitted,

Gayle Ketchum,  
International Recording Secretary

These Minutes have been reviewed by President Richard Girard on July 27, 2017.