

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No.   /   Meeting Date:   July 5, 2016   Location:   Lewisburg, WV  

I move to amend the Bylaws and Policy, ARTICLE IX REGIONS, Policy, Page 23, item #C., by striking out "and a" and inserting a comma (,) striking out after service award "~~consisting of a base mounted miniature Airstream with two miniature National Flags.~~"

**Item C** Each Region President shall be presented a Past President flag ~~and a~~ , service award ~~consisting of a base mounted miniature Airstream with two miniature National Flags~~ and appropriate Identification Badges at the close of the International Rally. The cost of the foregoing items shall be charged to the General Fund of the International Club.

**Item C would then read:**

**Sec. C** Each Region President shall be presented a Past President flag, service award and appropriate Identification Badges at the close of the International Rally. The cost of the foregoing items shall be charged to the General Fund of the International Club.

**Rationale:**

By removing the description for a "service award" the award itself can be changed. The cost of the miniature Airstream and flags has significantly increased over the years, and other options need to be looked at.

**Financial Impact Statement:**

The change in the award should result in a decrease in expenditure.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

  Gail Harrower   Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

  S   Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

  J.M.L.   Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 2 Meeting Date: July 5, 2016 Location: Lewisburg, WV

**I move to amend the Bylaws and Policy, ARTICLE XVI, FINANCIAL MANAGEMENT, Page 32, Policy, Financial Management, Item #2, a and b, by striking out the word "monthly" and inserting the word "quarterly" as follows:**

2. Identified Funds: The Treasurer shall establish identified funds within the accounting system as follows:
  - a. International Rally Fund that will accumulate the net proceeds of each International Rally. Purpose of this fund is to track net income or deficit realized by this activity. Interest earned by this fund shall accrue to the Club's general fund. The principal fund amount shall be shown on the ~~monthly~~ quarterly financial statement. Withdrawals from this fund must be approved by the Executive Committee; withdrawals in excess of \$10,000 must be approved by the International Board of Trustees. (~~1/18/02~~)
  - b. Caravan Fund that shall be initially established at \$1,500.00; accumulate residue funds from National Caravans remaining after refunds to the nearest whole dollar have been made to caravan participants plus administrative cancellation charges to a maximum fund amount of \$5,000.00 after which excess funds shall accrue to the General Fund. Charges and deposits to this fund will be authorized by the Caravan Committee Chairman. Authorized charges include: Advance monies for scouting and reservation expenses, to be repaid from Caravan Kitty; and expenses incurred by leaders in scouting and aborted caravans. Interest earned by this fund shall accrue to the Club's general fund. The principal fund amount shall be shown on the ~~monthly~~ quarterly financial statement. (~~6/21/86~~)

**Item 2 would then read:**

2. Identified Funds: The Treasurer shall establish identified funds within the accounting system as follows:
  - a. International Rally Fund that will accumulate the net proceeds of each International Rally. Purpose of this fund is to track net income or deficit realized by this activity. Interest earned by this fund shall accrue to the Club's general fund. The principal fund amount shall be shown on the quarterly financial statement. Withdrawals from this fund must be approved by the Executive Committee; withdrawals in excess of \$10,000 must be approved by the International Board of Trustees. (~~1/18/02~~)
  - b. Caravan Fund that shall be initially established at \$1,500.00; accumulate residue funds from National Caravans remaining after refunds to the nearest whole dollar have been made to caravan participants plus administrative cancellation charges to a maximum fund amount of \$5,000.00 after which excess funds shall accrue to the General Fund. Charges and deposits to this fund will be authorized by the Caravan Committee Chairman. Authorized charges include: Advance monies for scouting and reservation expenses, to be repaid from Caravan Kitty; and expenses incurred by leaders in scouting and aborted caravans. Interest earned by this fund shall accrue to the Club's general fund. The principal fund amount shall be shown on the quarterly financial statement. (~~6/21/86~~)

**I move to amend the Bylaws and Policy, ARTICLE XVI, FINANCIAL MANAGEMENT, Page 34, Policy, Financial Management, Item #5, by striking out and replacing it with the following:**

- ~~a. A monthly financial statement (balance sheet) and annual financial statement (balance sheet) and an operating income and expense statement, which shall include an accounting of International Officers, Region Officers, and Standing and Special Committees' expenses shall be sent by Headquarters each month to members of the IBT, plus Region Vice Presidents who request them in writing. (1/30/88)~~

Section 5 would then be replaced with:

5. A quarterly financial statement shall be sent to the members of the IBT and Region Vice Presidents which will include a balance sheet showing the year-to-date and budget comparison, and an operating income and expense statement, with an accounting of International Officers, Region Officers, and Standing and Special Committees' quarterly expenses and year-to-date, and other reports that may be requested by the Executive Committee and IBT.

**Rationale:**

The Financial Statements have been sent to the members of the IBT and Region Vice Presidents quarterly for at least the last 6 years. These changes bring the Bylaws up-to-date with current acceptable accounting practises.

**Financial Impact Statement:**

There is no Financial Impact.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

Gail Harrower Maker

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

Time \_\_\_\_\_

§ Motion reviewed by Constitution and Bylaws Committee

JRM Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 3 Revised Meeting Date: July 5, 2016 Location: Lewisburg, WV

**I move to amend the Bylaws and Policy, ARTICLE XVI FINANCIAL MANAGEMENT, Policy, Financial Disbursements, Page 39, Sec L Procedures, c, #2 by striking out "The President is authorized to approve payment from the General Fund of expenditures incurred during the International Rally for the Annual Unit President's Appreciation Dinner, the Delegates meeting, and International Board of Trustee's Meetings." and inserting "Expenditures incurred in conjunction with the International Rally for the Annual Unit Presidents' Appreciation Dinner and Gifts, the Delegates' Seminar and Meeting, and International Board of Trustees' Seminars and Meetings, including but not limited to all printing costs, room rental, etc., shall be paid from the General Funds of the club."**

**Sec L, Procedures, C, 4. would then read:**

4. Expenditures incurred in conjunction with the International Rally for the Annual Unit Presidents' Appreciation Dinner and Gifts, the Delegates' Seminar and Meeting, and International Board of Trustees' Seminars and Meetings, including but not limited to printing costs, room rental, etc., shall be paid from the General Funds of the club.

**I move to amend the Bylaws and Policy, ARTICLE XVI FINANCIAL MANAGEMENT, Policy, Financial Disbursements, Page 39, Sec L, c, by inserting # 5 "Expenditures incurred in conjunction with the Mid-Winter International Board of Trustees' Seminar and Meeting, including but not limited to printing costs, room rental, etc., shall be paid from the General Funds of the club."**

**Sec L, Procedures, C, 5. would then read:**

5. Expenditures incurred in conjunction with the Mid-Winter International Board of Trustees' Seminar and Meeting, including but not limited to printing costs, room rental, etc., shall be paid from the General Funds of the club.

### Rationale:

The charges for the Unit Presidents' Appreciation Dinner and Gifts, Delegates Meeting and International Board of Trustees' Seminars and Meetings are expenses that should be borne by the WBCCI as a whole. With these expenses removed from the rally fee, there will be a reduction in the costs for the International Rally and the Mid-Winter International Board of Trustee's Meeting.

### Financial Impact Statement:

For the Aug 1, 2016 to July 31, 2017 fiscal year:

- \$6,450.00 has been added to the budget for the costs associated with the Delegates Meeting and IBT Meetings for the 2017 International Rally
- \$600.00 has been added to the budget for the costs associated with the 2017 Mid-Winter IBT Meeting

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Gail Harrower      Maker

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\_\_\_\_\_ Second

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\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 5 Meeting Date: July 5, 2016 Location: Lewisburg, WV

I move that the International Board of Trustees approve a change to the name of the Florida Unit. The members of the Florida Unit met on May 21, 2016 and voted to change the name of their unit to the Florida Airstream Unit. Attached is an e-mail from Airstream, Inc. indicating approval to use the name Airstream.

### Rationale:

The members of the unit approved the change for presentation to the International Board of Trustees and this motion was submitted toward that purpose.

### Financial Impact Statement:

None.

Adopted       Defeated       Amended       Referred       Postponed\*       Tabled\*\*       Withdrawn

John Frerking \_\_\_\_\_ Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

### For Office Use Only:

Submission Date \_\_\_\_\_

Time \_\_\_\_\_

*J. P. ...*  
*J. P. ...*

Motion reviewed by Constitution and Bylaws Committee

Motion reviewed by International Parliamentarian