

**MINUTES of the  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.  
INTERNATIONAL BOARD OF TRUSTEES MEETING  
MCGEE PARK  
FARMINGTON, NEW MEXICO  
JULY 5, 2015**

The regular meeting of the Wally Byam Caravan Club International, Inc. (WBCCI) Board of Trustees (IBT) was called to order by International President Jim Schwerdfeger on Thursday, July 5, 2015, at 11:35 P.M. at McGee Park, Farmington, New Mexico. A live streaming of audio of this meeting was authorized on wbcci.org with a link to <http://wbcci.Primcast.com/wbcci>. A statement concerning the restrictions on re-broadcasting of the streamed audio followed.

The Invocation was presented by Religious Services Coordinator Rev. Harold Kingdon. The Pledge of Allegiance was led by International 1<sup>st</sup> Vice President, Richard Girard.

International Recording Secretary Euna Sansoucie Ridenour called the roll of officers:

- International President Jim Schwerdfeger – present
- International 1st Vice President Richard Girard – present
- International 2<sup>nd</sup> Vice President Jim Cocke - present
- International 3<sup>rd</sup> Vice President Barry Bell - present
- International Recording Secretary Euna Sansoucie Ridenour – present
- International Treasurer Richard Turner – present
- Immediate Past President Jim Schwerdfeger – present
- Region 1 President Ernie Bauer – absent
- Region 2 President Fred Schultz – present
- Region 3 President Matt Hackney – present
- Region 4 President Gary Olinger – present
- Region 5 President Monte Barksdale – present
- Region 6 President Charles Bourgeois – present
- Region 7 President Gail Harrower – present
- Region 8 President Gary Rush – present
- Region 9 President Andy Selking – absent
- Region 10 President Bob Caldwell – present
- Region 11 President Roger Pruter – absent
- Region 12 President Tom Smithson – present
- Parliamentarian (non-voting) Joanne Miller – present
- Trustee (non-voting) Justin Humphreys – absent

Region 11 1st Vice President Barbara Vaughn was seated as a voting member representing Region 11.

The secretary reported a quorum was present.

**APPROVAL OF THE AGENDA:** There was one correction to the agenda. International 2<sup>nd</sup> Vice President Jim Cocke should be listed as the Chairman of the Long Range Planning Committee. The agenda was approved without objection.

**MINUTES:** The reading of the minutes of the June 25, 2015, IBT meeting was dispensed with and the minutes were approved without objection.

**OFFICER REPORTS:** President Jim Schwerdfeger stated that he was looking forward to a productive year for the club and an enjoyable year for all of its members.

**CORRESPONDENCE:** There was no correspondence.

**TREASURER'S REPORT:** The treasurer's report was read by Richard Turner. The report was dated July 5, 2015.

<b>Income:</b>	\$ 541,257.04
Includes all membership dues (Regular, MAL & Life Interest Income, Advertising, Sales of Merchandise	
<b>Expenses:</b>	<u>\$ 512,029.22</u>
Includes Publications, Headquarters and General Club Expense and Officers Expense	
<b>Net Ordinary Income:</b>	\$ 29,227.82
<b>Assets:</b>	
Bank and Cash Accounts	\$ 111,882.26
Investments	\$ 830,558.05
Common Cents for Kids	\$ 16,227.62
Life Member Account	<u>\$ 110,616.91</u>
<b>Total Current Assets:</b>	\$1,069,284.84
<b>Fixed &amp; Other Assets:</b>	<u>\$ 66,155.78</u>
Land, Building, Inventory and other assets	
<b>Total Assets/Equity:</b>	\$1,135,440.62

This reflects current available accounting entries. Final Fiscal Year results will be tabulated when the books are closed.

Respectfully submitted,  
Richard Turner, Treasurer

**STANDING COMMITTEE REPORTS:**

President Jim Schwerdfeger appointed three Special Committees for 2015-2016, the International Peace Garden Monument Special Committee, Gail Harrower, Chairman, the Wounded Warrior Project Special Committee, Janie Haddaway, Chairman and the International

Outreach Special Committee, Louise Humble, Chairman. All Standing and Special Committee Chairman came forward. There were no additions or corrections to their reports as read or summarized during the IBT Seminar.

- A. Blue Beret – Cecelia Stansbury was not present.
- B. Budget – June Ryan had no additions or changes to her report.
- C. Caravan – Chuck Kiple had no additions or changes to his report.
- D. Community Service – Janet Kendig had no additions or changes to her report.
- E. Constitution and Bylaws – Don Shafer had no additions or changes to his report.
- F. Electronic Communications – Damon Beals was not present.
- G. Ethics and Grievances – Barry Heckenswiler had no additions or changes to his report.
- H. Family and Youth – Linda Amme had no additions or changes to her report.
- I. Historical – Tim Kendziorski was not present.
- J. International Rally Site (2016)
- K. International Rally Site (2017)
- L. International Relations
- M. Legislative – Richard Jirus had no additions or changes to his report.
- N. Lifetime Membership Fund – Barry Bell had no report
- O. Long Range Planning – Jim Cocke had no report.
- P. Marketing – Fred Richardson had no additions or changes to his report.
- Q. Membership – Helen Bourgeois had no additions or changes to her report.
- R. National/Special Events – Marque Mooney had no additions or changes to her report.
- S. Planning Guides and Merit Awards – Karin Kurkowski had no additions or changes to her report.
- T. Public Relations & Rally Promotions – John Frerking had no report.
- U. Technical – Howard Lefkowitz had no additions or changes to his report.

**SPECIAL COMMITTEE REPORTS:**

- V. International Monument Project – Gail Harrower had no corrections or changes to her report.
- W. Wounded Warrior Project – Janie Haddaway had no report.

**SPECIAL ORDERS:** Past International President Joe Perryman was elected as the Nominating Committee Chairman.

June Ryan, Chairman, presented the budget for 2015-2016.

Richard Turner, Treasurer, moved that the budget, as presented, be adopted for 2015-2016. This motion did not require a second since it came from a Committee.

Rationale: After reviewing the Club's financial records and considering the projected needs for 2015-2016 year this budget was developed to meet those needs.

Financial Impact: This is a budget which will allow the WBCCI to operate for 2015-2016.

Region 6 President, Charles Bourgeois, requested that in the future he would like to see two more columns, year to date expenses against the budget and a second column with last year's budget compared to this year's budget.

Region 7 President, Gail Harrower, requested that the IBT receive the budget more than a day or two before the meeting.

There being no objection to unanimous consent, the motion was approved.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Motion 1-Revised: Gail Harrower, Region 7 President, had presented Motion 1 at the IBT Seminar, and in place of Motion 1, she presented the following resolution:

Resolution: That the IBT request each International President to produce and distribute to the members of the IBTR a report on the Mid-Winter IBT Rally including a detailed financial accounting of the revenue and expenses within 60 days of the end of the rally and should also include a breakdown of the costs directly related to the business meeting or meetings that are held at the rally.

Matt Hackney, Region 3 President, seconded the Resolution.

Rationale: All financial aspects of the Mid-Winter IBT Meeting should be available to the Board.

Financial Impact: None.

Past International President Joe Perryman objected to a unanimous consent vote and requested a roll call vote.

**The following is the roll call vote for the Resolution:**

Region 10 President, Bob Caldwell	Y
3 <sup>RD</sup> VP, Barry Bell	Y
Region 5 President, Monte Barksdale	Y
Region 8 President, Gary Rush	Y
Treasurer, Richard Turner	Y
Region 3 President, Matt Hackney	Y
Region 12 President, Tom Smithson	Y
Region 6 President, Charles Bourgeois	Y
2nd <sup>t</sup> VP, Jim Cocke	Y
Region 1 President, Ernie Bauer	Y

Region 4 President, Gary Olinger	Y
1 <sup>st</sup> VP, Richard Girard	Y
Recording Secretary, Euna S. Ridenour	Y
Region 2 President, Fred Schultz	Y
Past International President, Joe Perryman	N
Region 7 President, Gail Harrower	Y
Region 9 President, Andy Selking	Y
Region 11 1 <sup>st</sup> VP, Barbara Vaughn	Y

The vote was: 17 Yes, 1 No, 0 Abstained

The Resolution passed.

Motion 2: Tom Smithson, Region 12 President, moved:

## **IBT MOTION FORM**

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 2 Revised Meeting Date: July 5, 2015 Location: Farmington NM

I move the following revision of **Article IV Sec. 10, Policy International Dues: Articles B - F**. Delete the current **Articles B - F** and replace them with the following new **Articles B and C**.

### **Article IV Sec. 10, Policy International Dues: Articles B - F.**

- ~~7. International dues of new Regular Members joining between January 1 and June 30 shall be \$65.00 (US Funds) for the remainder of that current calendar year. (1/23/10)~~
- ~~8. International dues for new regular members joining between July 1 and December 31 shall be \$65.00 (US Funds) for the remainder of that calendar year and the following calendar year. (1/23/10)~~
- ~~9. International dues for Members at Large shall be \$65.00 (US funds) plus the established surcharge (as set by the International Board of Trustees) per calendar year. (1/23/10)~~
- ~~10. International dues for new Members at Large joining between January 1 and June 30 shall be \$65.00 (US funds) plus the established surcharge (as set by the International Board of Trustees) for the remainder of that calendar year. (1/23/10)~~
- ~~11. International dues for new Members at Large joining between July 1 and December 31 shall be \$65.00 (US funds) plus the established surcharge (as set by the International Board of Trustees) for the remainder of the calendar year and the following calendar year. (1/23/10)~~

### **Article IV Sec. 10, Policy International Dues: Articles B - C**

- B. International dues for new members joining during the first quarter of the calendar year will be \$65. During the second quarter, \$48, the third quarter \$32 + \$65 and the fourth quarter \$16 + \$65. The third and fourth quarter payment includes the balance of the current year's dues and next year's dues. All payments will be in US funds.

C. International dues for new Members at Large (MAL's) joining during the first quarter of the calendar year will be \$65. During the second quarter, \$48, the third quarter \$32 + \$65 and the fourth quarter \$16 + \$65. All payments will include the current established surcharge (as set by the IBT). The third and fourth quarter payment includes the balance of the current year's dues and next year's dues. All payments will be in US funds.

**Proviso:** Should this motion pass it will become effective January 1, 2016.

Monte Barksdale seconded Motion 2.

**Rational:** This change in the manner the club collects dues eliminates the "free" portion of a year of dues for those joining after July 1 and provides for payment of the current year's dues on a quarterly basis. This motion also eliminates the current practice of holding of new membership applications by both Units and the central office submitted in the second quarter of the year. The benefits are: It will allow a new member to become active in the club immediately, increase the efficiency of the central office and simplify the membership process of new members for Units. It will also significantly affect the club's bottom line.

**Financial Impact:** Analysis of membership data for 2014 showed: We had 426 new members for the 2015 year between July & September. If we had charged them the \$32 dues for the balance of the year that would have brought the club \$13,632. We had 253 new members for 2015 between October and December, which equals \$4,048 for a total lost income stream of \$17,680.

Adopted      Defeated      Amended      Referred      \*Postponed Tabled      \*\*Withdrawn

\*Cannot be postponed beyond session.  
\*\*Will lie on table only until end of present session

\_\_\_\_\_ Maker  
\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_ Motion reviewed by International Parliamentarian

Motion 2 Revised passed with unanimous consent.

Motion 3: Matt Hackney, Region 3 President, moved:

## **IBT MOTION FORM**

**WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.**

Motion/Item No. 3 Rev.      Meeting Date: 7/5/2015      Location: Farmington NM

I move Bylaws Appendix 15, Unit Planning and Merit Award Application be deleted as an appendix to the Bylaws so that it may be maintained and updated by the Program Coordinator, without future action from the IBT.

I also move that the Unit Planning and Merit Award Application be revised, by the Program Coordinator, to change the instructions for filing and mailing the completed Unit Planning and Merit Award form to clarify that submittal of the application electronically is acceptable, eliminating the need for mailing of copies.

I further move that future changes to the Unit Planning and Merit Award Application be made, by the Program Coordinator, to update the Planning Guide consistent with changes in the available forms of communication and focused on goals and initiatives of the International President and IBT.

Fred Schultz seconded Motion 3.

**Rationale:** All changes to the Unit Planning and Merit Award Application currently require action by the IBT, as a part of the Blue Book. The Program Coordinator, as a Standing Committee Chair, should be permitted to manage and maintain this important tool without action from the IBT. The application is currently available as a “General Form” on the WBCCI website. This is a much more accessible location for the form and it should be removed as a Bylaws Appendix.

The current processing instructions for the Unit Planning and Merit Award Application requires needless duplication and mailing costs for both the Units and the Regions. The instructions require that units provide two copies of a significant volume of paper to the Region President, who must then provide a copy to the International Program Coordinator. In addition, the instructions state that all submittals must be “postmarked”, implying that electronic form is not acceptable. It is important that these instructions be updated to reflect the availability of electronic forms of communication as an equally acceptable form of transmittal.

Finally, updates to the Planning Guide, and changes to the scoring criteria should be managed by the Program Coordinator, without the requirement to obtain IBT Approval and that the Guide be frequently updated to address enhanced methods of communications and initiatives or focus areas of the International President and IBT, making it more responsive and effective as a planning tool.

**Financial Impact:** There is no financial impact to the International Club. The Units and Regions will save money by reducing the cost of mailing packages of information, through increased use of electronic communications.

Adopted      Defeated      Amended      Referred      \*Postponed      Tabled      \*\*Withdrawn

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session

Matt Hackney \_\_\_\_\_ Maker  
\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_ Motion reviewed by International Parliamentarian

A roll call vote was called for. The following is the roll call vote for Motion 3 Revised:

Region 6 President, Charles Bourgeois	Y
2 <sup>nd</sup> VP, Jim Cocke	Y
Past International President, Joe Perryman	N
Recording Secretary, Euna S. Ridenour	Y
Region 1 President, Ernie Bauer	Y
Region 10 President, Bob Caldwell	Y
Region 5 President, Monte Barksdale	Y
Region 12 President, Tom Smithson	Y
Region 2 President, Fred Schultz	Y
Region 8 President, Gary Rush	Y
Region 4 President, Gary Olinger	Y
Region 11 1 <sup>st</sup> VP, Barbara Vaughn	Y
1 <sup>st</sup> VP, Richard Girard	Y
Region 7 President, Gail Harrower	Y
Region 3 President, Matt Hackney	Y
3 <sup>rd</sup> VP, Barry Bell	Y
Region 9 President, Andy Selking	Y
Treasurer, Richard Turner	Y

The vote was: 17 Yes, 1 No, 0 Abstained

Motion 3 passed.

Janie Haddaway had the new Region Presidents draw a new three digit membership number from the available numbers as follows: Fred Schultz, President, Region 2, drew number 255, Gary Olinger, President, Region 4, kept his number 2959, Charles Bourgeois, President, Region 6, drew number 257, Gary Rush, President, Region 8, kept his number 4102, Bob Caldwell, President, Region 10, drew number 267, Tom Smithson, President, Region 12, kept his number 3719. International Recording Secretary, Euna Sansoucie Ridenour was given number 311. International Treasurer, Richard Turner, was given number 312.

Gayle Ketchum, a member of the Texas Hill Country Unit (103) announced her candidacy for the position of International Recording Secretary 2016/2017.

Gail Harrower, current Region 7 President, announced her candidacy for the position of International Treasurer 2016/2017.

The 2016 Mid-Winter IBT Rally will be held January 10-16, 2016, at the Rayne Civic Center, Rayne, Louisiana.

There was no other new business to come before the IBT.



**ANNOUNCEMENTS:**

All members of the IBT were invited to make introductions and promote Region functions.

There being no further business and, without objection, the meeting adjourned at 12:14 PM, July 5, 2015.

Respectfully submitted,

Euna Sansoucie Ridenour  
International Recording Secretary

These minutes have been reviewed by President Jim Schwerdfeger- on July \_\_\_\_, 2015.