

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 1 Meeting Date Friday, June 24 Location: Lewisburg, WV

I move that **Appendix #4, Job Description of the Managerial Employee of the Wally Byam Caravan Club International, Part III, Additional Duties, Sec. E, 5** be deleted and the following language be inserted as #5;

5. The Corporate Manager of the Wally Byam Caravan Club International (WBCCI) shall act as the chair of the WBCCI Budget Committee with the treasurer, treasurer nominee, International president and Vice presidents and at least two Region Presidents. The Region Presidents would serve as representatives of the membership and would rotate among the Region Presidents on an annual basis. The Chair will call an annual meeting prior to the annual International Rally to determine the next fiscal years budget and future International Rally budget(s).

(a) Responsibilities of the Budget Committee

1. Prepare and present to the incoming Board of Trustees, at its first meeting each fiscal year a budget for the general fund, which projects the Club's income and expenditures for that fiscal year and provide for funding of all usual and special club activities. It shall also allocate to each Standing Committee such funds, as the Budget Committee deems necessary for the operation of the committee's program
2. Prepare and present budgets for each future International Rally for which a location has been announced. The Budget(s) should show for each line of the original budget, any revisions and amount expended to date
3. Budgets shall be based on information provided by the Corporate Manager, Executive Committee, Standing Committees and Region Presidents.

**Proviso:** If this motion is passed, delete Article III, Sec. 1 Budget and re-letter the remaining committees to reflect the deletion. Delete Article III, Policy, Standing Committees – General Duties B. Budget and re-letter the remaining committee duties.

**Rationale:** The majority of the WBCCI budget determination is done by the Corporate Manager in the Central office with the final budget being developed with input from the Executive Committee, Treasurer, and Treasurer nominee. The inclusion of Region Presidents on the committee allows for representation for the membership. More importantly, as our Corporate Manager attends all IBT meetings; is capable of using modern technology, and can access any needed information from the central office by the Internet making this change will allow the annual budget meeting to be held at the International Rally site. All of the committee members will be there saving the expense of bringing members to Jackson Center.

**Financial Impact Statement:** Increased efficiency as well as savings in travel expenses by elimination of travel to Jackson Center for the meeting.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Tom Smithson Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No.   2   Meeting Date:   June, 2016   Location:   Lewisburg, WV  

I move that Bylaws and Policy be amended to rename and modify the role of the Planning Guides & Merit Award Standing Committee. Specifically, the following changes are proposed:

In Article III, Sec. 1, Item S. Delete “& Merit Award”

Article III, Sec. 1, Item S. will then read “S. Planning Guides”.

In Article III Policy, Item S. Delete

“Planning Guides & Merit Award To initiate and maintain a program to assist Units and Regions in the planning and setting of annual goals: to gather and share information on successful activities and to recognize excellence in Unit and Region operations.”

and Insert:

“Planning Guides To initiate and maintain a program to assist Units in the planning and setting of annual goals: to gather and share information on successful activities. To create and maintain a Planning Checklist and Unit Planning information which will help the officers of units in planning and conducting successful activities. In addition, to prepare and provide Unit Officer training information which may be utilized by Regions to inform and assist incoming unit officers.”

**Rationale:** Unit Planning is one of the most important functions of incoming unit officers. The efforts of this standing committee are best spent in improving the planning tools and training. Little value is gained by placing ribbons on a flag, rather maximum value to the members is gained by up front planning for a successful year.

The focus of the Unit Planning Guide and this Standing Committee should be modified to ensure Unit Officers have up an up to date checklist, informative materials, and training. The committee should spend their efforts in updating the information and assisting Units, rather than reviewing applications for awards.

**Proviso:** This motion, if approved, will become effective July 5, 2016.

Financial Impact Statement:

None

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

  Matt Hackney   Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 3 Meeting Date: June, 2016 Location: Lewisburg, WV

I move that Bylaws and Policy be amended to eliminate the Marketing and Public Relations Standing Committees and re-assign those responsibilities. Specifically, the following changes are proposed:

In Article III, Sec. 1, Delete Items T and P.

In Article III Policy, Delete Items T and P.

In Article III Policy, current Item Q , Delete the existing element c.

In Article III Policy, current Item Q, Insert a new element c.:

“Develops training seminars and promotional information for use at International and by Regions and Units.”

In Article III Policy, current Item Q, Insert a new element f.:

“Utilizing electronic, social, and print media, engage members, Airstream Dealers, and non-member Airstream owners in positive, informative, and constructive communications regarding club benefits and activities. In addition, implement a strategy of action to increase the visibility of the WBCCI, especially among Airstream Dealers, Airstream owners, and the RV Community.”

**Rationale:** Public Relations and Marketing changed dramatically in recent years. The jobs of Marketing and Public Relations are not only complementary, but should be coordinated with Membership. Emphasizing new strategies which maximize electronic and social media will significantly improve results and significantly reduce costs. In addition, coordination and cooperation with Airstream and Airstream Dealers can significantly increase the visibility of the club and club activities.

Advertising and marketing campaigns which involve contracts and expenditures will now be coordinated by the Corporate Manager with concurrence of the Executive Committee. Expenditures will continue to comply with the requirements of Article XVI, Financial Management.

**Proviso:** This motion, if passed, will become effective on July 5, 2016.

Financial Impact Statement:

None

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Matt Hackney      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 4 Meeting Date: June 24, 2016 Location: Lewisburg, WV

I move that Bylaws and Policy be amended to rename and modify the role of the Public Relations & Rally Promotions Standing Committee. Specifically, the following changes are proposed:

In Article III, Sec. 1, Item T. Delete “and Rally Promotions”

Article III, Sec. 1, Item T. will then read “T. Public Relations”.

In Article III Policy, Item T. Delete : “Public Relations and Rally Promotions To develop and maintain a continuing program of positive Public Relations between WBCCI and communities holding or exposed to WBCCI Rallies, Caravans and other Club activities using available forms of onsite and/or electronic media; to develop and maintain a program of Public Relations and Promotion of the International Rally working with the community and surrounding area in which the Rally will be held; to work with the local Chamber of Commerce, Convention and Visitor Bureau; to develop a relationship with local news media to promote good will and understanding to enhance the image of the Wally Byam Caravan Club International; to promote, in the Blue Beret, the site and surrounding area, entertainment and Rally events to encourage attendance of all WBCCI members; to provide a contact point for interaction with various news media on site. “

and Insert: “Public Relations To develop and maintain a continuing program of positive Public Relations between WBCCI and communities holding or exposed to WBCCI Rallies, Caravans and other Club activities using available forms of onsite and/or electronic media; to develop and maintain a program of Public Relations. To enhance the image of the Wally Byam Caravan Club International.”

Rationale: Rally Promotions is a duty best handled by the International Rally Committee and by a dedicated person or committee. The duties of Public Relations are more broad and should be focused on all club activities and endeavors. The IBT should consider the relationship of Public Relations and Marketing. These duties are complimentary, but separate from Rally Promotions.

Financial Impact Statement:

None

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Matt Hackney      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian



# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 6 Meeting Date: June, 2016 Location: Lewisburg, WV

I move that Bylaws and Policy be amended to provide the first membership year free for all new members. Specifically I propose the following changes:

In Article IV Membership and Membership Priviledges, Policy International Dues, replace Items B. and C. with the following:

- B. International dues for new members will be \$65 and will cover the remainder of the year of application in additon to the first full year of membership. All payments will be in US funds. NOTE: Effective January 1, 2017.
- C. International dues for new Members at Large (MAL's) will be \$65 and will cover the remainder of the year of application in additon to the first full year of membership. All payments will include the current established surcharge (as set by the IBT). All payments will be in US funds. (7/5/15) NOTE: Effective January 1, 2017.

**Rationale:** The most recent change to dues is confusing to new members and to unit membership chairmen. In addition, the change eliminated a great recruiting tool. This change will address the original concern of payments held during the year and encourage new members to join.

**Financial Impact Statement:**

This motion will reduce income from first year members but will result in an increase in new members. Over time this motion will result in increased income.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Matt Hackney      Maker  
 \_\_\_\_\_      Second

\*Cannot be postponed beyond session.  
 \*\*Will lie on table only until end of present session.

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*For Office Use Only:*

Submission Date \_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee  
 Time \_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 7 Meeting Date: June 24, 2016 Location: Lewisburg, WV

**I move to amend the Bylaws and Policy, ARTICLE XVI, FINANCIAL MANAGEMENT, Policy, Page 35.2, Item #13 by striking out “by the IBT at its July meeting” And inserting “by the IBT at its first meeting following the International Rally.”**

**Sec. 13** For the information of WBCCI members and others, all cash and non-cash gifts to the host community shall be documented as to source and to whom contributed. This documentation shall be acknowledged with pride and appreciation ~~by the IBT at its July meeting~~ **by the IBT at its first meeting following the International Rally.** Officers and Standing Committee Chairmen responsible for gifts to the community shall provide the necessary documentation to the Treasurer, who shall prepare the acknowledging motion.  
(7/5/01)

**Section 13 would then read:**

**Sec. 13** For the information of WBCCI members and others, all cash and non-cash gifts to the host community shall be documented as to source and to whom contributed. This documentation shall be acknowledged with pride and appreciation by the IBT at its first meeting following the International Rally. Officers and Standing Committee Chairmen responsible for gifts to the community shall provide the necessary documentation to the Treasurer, who shall prepare the acknowledging motion

**Rationale:**

Any reference to the July IBT meeting requires updating to reflect the changes in the dates for the International Rally and Annual Delegates Meeting. By deleting specific month and dates in the bylaws will require no further changes in the future.

**Financial Impact Statement:**

There is no Financial Impact.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Gail Harrower      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 8 Meeting Date: June 24, 2016 Location: Lewisburg, WV

I move that Bylaws and Policy Article XVI, Financial Management Page 56 be modified with respect to assignment of Membership Numbers. Specifically that:

In Policy 7., Be deleted and that a new item be inserted.

Policy 7. would then read:

7. Membership numbers that become inactive as a result of dues delinquency shall remain in an inactive status and be unavailable for reassignment for a minimum of one (1) year. Membership numbers which become inactive as a result of reassignment or resignation shall become available for reassignment immediately.”

Rationale: With electronic communications, members often inform the club staff of resignations or sale of their Airstream. Those membership numbers should become available immediately. In addition, the club directory was previously updated annually, hence the 1 year delay for re-assignment. With periodic updates to the club directory and distribution electronically, the 1 year delay is no longer needed.

This motion was requested by the Corporate Manager.

Financial Impact Statement:

None

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Matt Hackney      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian



**IBT MOTION FORM**  
**WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.**

Motion/Item No. 9 Meeting Date: June 24, 2016 Location: Lewisburg, WV

I move that bylaw Article XIII Section 1 the words “Wally Byam Caravan Club International” be replace with “Wally Byam Airstream Club International Rallies Caravans”

Article XIII Section 1 would then read: The official emblem and insignia of the WBCCI is a blue disk with the words “Wally Byam Airstream Club International Rallies Caravans” inscribed around the outer edge and an image of the head and shoulders of Wally Byam super imposed on a world globe whose surface shows North and South America surrounded by a red compass disk.

This would be the new emblem of the WBCCI:



*The Original Airstream Club, Since 1955™*

Rationale: The Wally Byam Caravan Club International has the legal right to use various names to promote the organization. This new logo better represents us as an Airstream Club while maintaining the history of the club and it’s namesake, Wally Byam.

Proviso: The existing emblem would be used until current supplies of items with the emblem are exhausted.

Financial Impact Statement: There would be no cost to the club because of the proviso. Members wishing to change to the new emblem could order items from the Club Office

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Richard Girard \_\_\_\_\_ Maker  
 \_\_\_\_\_ Second

\*Cannot be postponed beyond session.  
 \*\*Will lie on table only until end of present session.

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For Office Use Only:  
 Submission Date \_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee  
 Time \_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 10 Meeting Date: June, 2016 Location: Lewisburg, WV

I move that Bylaws and Policy be amended to update and provide flexibility to the requirements for National and Special Event Rallies. Specifically, the following changes are proposed:

In Article XVI, Page 41, Rallies, Policy Item 4, first paragraph, insert the following words the end of the first sentence:

“or near a location or attraction of national significance or renown. “

The sentence would then read:

“4. National Rallies Planned, sponsored and conducted by one or more Units or a Region and held in conjunction with, and in the vicinity of, a well-known annual celebration or event that is of national interest or near a location or attraction of national significance or renown. “

In Article XVI, Page 42, Policy Item 5, insert the following sentence between the first and second sentences in the first paragraph:

“Alternatively, a Special Event Rally may be held to focus or celebrate the use, history, or lifestyle of Airstream Travel and the WBCCI.”

The first paragraph would then read:

“5. Special Event Rallies Planned, sponsored and conducted by one or more Units and held in the vicinity of, and in conjunction with, an annual or periodic National, State, Provincial, County, Parish, City or Town celebration or festival event. Alternatively, a Special Event Rally may be held to focus or celebrate the use, history, or lifestyle of Airstream Travel and the WBCCI The sponsor(s) of an established Special Event Rally shall comply with the requirements as set forth on Page 1 and Page 2 of Appendix #10 of the International Blue Book. “

I further move that Bylaws Appendix #10 be revised as follows:

Requirements 1. would be re-worded to match the above changes and would then read:

- a. A National Rally must be planned, hosted and conducted in conjunction with, and in the vicinity of, an annual celebration or event of National interest or near a location or attraction of national significance or renown.. The sponsor(s) of a new or first time National Rally and the sponsor(s) proposing to reactivate a discontinued National Rally shall forward to International Club Headquarters, for the attention of the National/Special Event Rally Standing Committee, a completed RALLY REPORT/APPLICATION Form with a request the proposed National Rally be authorized by the International Executive Committee.
- b. A Special Event Rally must be planned, hosted and conducted in conjunction with, and in the vicinity of, an annual or periodic celebration or event that is for public attraction. Alternatively, a Special Event Rally may be held to focus or celebrate the use, history, or lifestyle of Airstream Travel and the WBCCI. The sponsor(s) of a new or first time Special Event Rally and sponsor(s) proposing to reactivate a discontinued Special Event Rally shall forward to International Headquarters, for the attention of the National/Special Event Standing Committee, a completed RALLY REPORT/APPLICATION Form with a request the proposed Special Event Rally be authorized by the International Executive Committee.

Requirements 2 and 3 would be replaced with the following:

2. A National or a Special Event Rally should be scheduled for a duration appropriate to the event. The sponsor must provide for the participation of rally attendees at least as spectators. The sponsor may, alternatively, provide the participants with the necessary information to ensure they can make arrangements and pay for their participation.
3. The sponsor(s) must assume responsibility financial obligations for the rally if any obligations are incurred. Expenses may be paid directly by the participants to an entity outside the WBCCI (i.e. campgrounds, event organizer, city, county, etc.). The sponsor(s) may retain any surplus funds accruing from the rally and will be responsible for any financial losses that may accrue. A written financial report shall be made to the sponsoring Unit(s), sponsoring Region and to the International Club Headquarters for record purposes and for the use of the National/Special Events Rally Standing Committee in providing reports to the International Board of Trustees.

**Rationale:** The limitations currently placed on National and Special Event Rallies prevent the approval of many interesting and appropriate candidate rallies. Often rallies are held at unique locations or as an event of their own. An expansion in the definition of these requirements will allow the club to expand the number and diversity of such events. National and Special Event Rallies are an excellent way to provide value for the membership. In addition, they are an excellent way to bring publicity to Airstreams and the club and can be a tremendous promotional tool.

**Proviso:** This motion, if passed, will become effective on July 5, 2016.

Financial Impact Statement:

None

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn  
  
\_\_\_\_\_ Matt Hackney \_\_\_\_\_ Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

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For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

# IBT MOTION FORM

WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 11 Meeting Date June 24, 2016 Location: Lewisburg WV

I move that the Unit charter issued to the Sierra Nevada Unit of WBCCI (SNU) be suspended for non-compliance with Article VI, Sec. 2 of the WBCCI Bylaws, which calls for the submission and approval of the Units constitution and bylaws by the International Constitution and Bylaws Committee every five years.

**Rationale:** In 2007 the Sierra Nevada Unit significantly changed their constitution and bylaws and submitted a new document to the central office for review by the Constitution and Bylaws Committee, it was rejected. The Unit did not address the reasons for the 2007 rejection. In 2013 they were again asked to submit the document(s). They did not send the Central Office the document(s) per Article VI. Sec. 2, either by mail or electronically, as a consequence it was not reviewed.

A change in the chair of the CBL Committee in 2010 and absence of records of past actions resulted in the new CBL chair having to reconstruct the history of compliance for all WBCCI Units. Four years ago all Units in Region 12 were audited by the Region for compliance with Article VI, Sec. 2 and all but SNU, have become current. The significant omissions in the SNU document were brought to the attention of the SNU leadership by Region 12 and more recently by the International CBL committee. To date SNU has made no changes in the document to address the many issues raised by the International CBL committee.

A copy of the unaccepted SNU governing document is attached.

**Financial Impact Statement:** The Unit non-compliance could put WBCCI's 501 (C) 7 status in jeopardy.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Josh. Sutton Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_  
Committee \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

MAY 11 2007



**Sierra Nevada Unit of the Wally Byam Caravan Club International  
The Airstream RV Association of Northern Nevada**

7 May 2007

Max L Carmichael, Chairman  
WBCCI Constitution and Bylaws Committee  
29129 Johnston Rd # 2629  
Dade City FL 33523

Dear Max,

The Sierra Nevada Unit has reviewed its Constitution and Bylaws and submits the result to you. We made several changes in how we structure the constitution and bylaws. None of these changes will modify the way SNU does business. They just simplify the documents. The wording of the clauses remains the same except for minor corrections and clarifications or changes necessary to keep up with WBCCI requests.

One change is to combine the constitution and bylaws into one document in accord with the recommendation of the parliamentary authority accepted by the WBCCI and SNU: *Robert's Rules of Order Newly Revised*

A second change is to move committee descriptions and other non-governance clauses to policy.

A third change is to cite the WBCCI Constitution and Bylaws rather than to repeat them where we can. This primarily involves membership qualifications and the mission statement.

I have reviewed the requirements for our governance documents in the WBCCI Constitution and Bylaws and also the requests and samples of your committee to assure that we remain in compliance as necessary and appropriate.

The SNU hopes that you can use this document for ideas and suggestions in your own efforts to support WBCCI Units that do not need nor desire the structure and formality that is inherent and assumed in the standard model.

Sincerely

A handwritten signature in black ink that reads "Bryan R Leipper". The signature is written in a cursive style.

Bryan Leipper  
WBCCI, SNU #772  
ph/fax 775 972 5011  
hq@sierranevadaairstreams.org

cc: WBCCI Hq, 4 copies

Constitution and Bylaws of the Sierra Nevada Unit of the Wally Byam Caravan Club, International

I. The organization

A. Name

1. This organization is a chartered Unit of the Wally Byam Caravan Club International, Inc., hereinafter WBCCI, and shall be known as the Sierra Nevada Unit of the Wally Byam Caravan Club International, Inc. hereinafter SNU.

B. Objectives

1. The SNU is a nonprofit association of Airstream brand recreational vehicle (RV) owners. Its objectives and goals shall be as described in the WBCCI Constitution Article III.

II. Members

A. Qualification

1. A person recognized as a Regular Member of the WBCCI as defined in the WBCCI Constitution Article VI and who has paid both SNU and WBCCI dues to the SNU Treasurer shall be considered a Unit Member with all rights to vote in SNU Affairs and hold SNU Office or as otherwise specified in the WBCCI Constitution, Bylaws, and Policies.
2. Any person who is recognized as a Regular member of the WBCCI may become an affiliated member of the SNU by payment of SNU Dues with rights and privileges restricted as described in the WBCCI Bylaws Article IV Section 2.
3. Members of the SNU are obligated to support its objectives, ethics, and standards of behavior for members as described in these SNU bylaws and the WBCCI Constitution, Bylaws, and Policies.

B. Dues

1. The annual dues of Affiliate and Unit members shall be set by the Executive Board.

C. Delegates

1. The Executive Board shall appoint one delegate and one alternate from among the Unit Members who will attend the annual Delegates meeting of the WBCCI. Any vacancy occurring following such selection shall be filled by appointment by the President. The delegate should be instructed with respect to the wishes of the SNU on matters to come before the meeting. The President and Secretary shall certify to these appointments.

III. Officers

A. Officers

1. The officers of the SNU shall consist of a President, a Secretary, a Treasurer, and two Trustees.

2. The Officers shall be elected at the annual business meeting of the SNU and shall be installed and assume office upon election.
3. An officer shall serve in office for a term of one year or until a successor is elected but in no case shall an officer be eligible to serve more than two consecutive terms in the same office except the Secretary or Treasurer provided said officers are duly nominated and elected for each term of office.
4. In the event of the death or resignation of the President or the death, advancement or resignation of a Trustee, or an officer's inability to fulfill the duties of office, the next ranking Trustee by earliest time of election shall advance thereto. All other vacancies on the Executive Board, except that of the Immediate Past President, shall be filled by a majority vote of the Executive Board.
5. An officer who advances to an office pursuant to the provisions of the previous section on succession of office shall not be deemed to have served a full term in such office unless said service is for a period of greater than one-half (1/2) the term of such office.
6. The Trustees shall be elected at the annual business meeting, each for a term of two years commencing on election but arranged so that only one-half such Trustees terms expire in any one year. No Trustee shall serve more than one two-year term consecutively.

B. Duties of officers

1. The President shall preside at all meetings of the SNU and its Executive Board, enforce the Constitution and Bylaws, appoint all committees and have such powers and duties as normally pertain to the principal executive officer.
2. The Secretary shall issue notices of all meetings of the Unit and the Executive Board as required by these bylaws; shall prepare an agenda of pending business for use by the presiding officer at each meeting; and shall keep a register of all members of the Unit. The Secretary shall record and preserve the minutes of all official meetings of the SNU and the Executive Board. Copies of same shall be provided to the members of the Executive Board not more than fifteen days following each meeting. The Secretary shall record the attendance of the officers and trustees at each meeting and advise the presiding officer if a quorum is present.
3. The Treasurer shall maintain the financial records of the SNU and shall receive all monies and promptly deposit them in the bank previously

## Constitution and Bylaws of the Sierra Nevada Unit of the Wally Byam Caravan Club, International

chosen by the Executive Board; shall notify members of expiration of dues and issue receipts for dues paid; submit a full written report of finances to the Executive Board at each meeting and before retirement from office shall have the books and accounts audited by a committee selected by the incoming President; shall deliver all books, monies and property of the SNU promptly to the incoming Treasurer.

- The duties of the Trustees shall be to participate in all meetings of the Unit and the Executive Board; to accept special assignments as directed by the President; and to perform such other duties as normally required of directors, trustees, and to serve as a member of the executive board of the SNU.

### C. Executive Board

- The Executive Board shall consist of all current SNU Officers plus the person who served as president of the SNU immediately prior to the current president.
- The Executive Board shall be the administrative body of the SNU, shall define the policies of the SNU, have full administrative authority in all matters pertaining to the SNU, and shall exercise general control and supervision of all officers and committees.

## IV. Meetings

### A. Procedure

- Parliamentary procedures for all meetings of the SNU and its Executive Board shall be governed by the current edition of *Robert's Rules of Order Newly Revised* except when they are in conflict with these bylaws of the SNU.
- A quorum for conducting business at the annual meeting, or at any additional business meeting, shall be not less than 20 percent of the number of SNU Unit Members at the time of the beginning of the meeting.

### B. The Annual Business Meeting

- The annual business meeting of the SNU shall be held during the month of October in each calendar year. Such a meeting shall be announced by written notice and delivered to the members not less than fifteen days prior to the meeting. The notice shall indicate the date, time and location of the meeting.
- The Executive Board shall, not less than ninety (90) days prior to the SNU annual business meeting, appoint a three member Nominating Committee who shall, after having obtained the prior acceptance for office of each nominee if

elected, place in nomination one candidate for each office and trustee to be filled by election, and submit a written report to the Executive Board which shall include the names of all candidates considered, and the President shall distribute the report to the membership not less than fifteen (15) days prior to said business meeting. Additional candidates who have previously consented to accept the office if elected, may be placed in nomination from the floor of said meeting.

### C. Meetings of the Executive Board

- A quorum of the Executive Board shall consist of a majority of its members.
- The President or any two members of the Board may call a business meeting of the Executive Board at any time deemed necessary.

### D. Other Meetings

- Additional business meetings of the members may be held at a suitable time and place after the first day of each rally of the members. if the rally or meeting is of less than two days duration, written notice to the members indicating the time, location and purpose of such meeting shall be delivered to the members not less than ten days prior to the meeting.
- The Executive Board, by majority vote, may call additional business meetings of the members.

### E. Voting Methods

- Ballots or other methods for obtaining a *vote* on any proposal or election in the SNU will be distributed and collected using a method deemed acceptable by the Executive Board. Any reasonable distribution and collection method may be used, including e-mail and other Internet methods. A combination of methods may also be used except when mail-in ballots are used.

### V. Policies

- Policy consistent with these bylaws of the Unit and with the Constitution, Bylaws, and Policy of the WBCCI that embody additional provisions for the governance of the Unit may be adopted by the Executive Board or the Unit members.

### VI. Liability

- Neither the SNU nor its officers are responsible for the loss of or damage to property or for injury to or death of a person on the premises of any club function. This freedom from responsibility for loss or damage to property applies regardless of whether that property has been received

**Constitution and Bylaws of the Sierra Nevada Unit of the Wally Byam Caravan Club, International**

by any member or officer or left upon the premises.

2. Nothing in these bylaws shall be considered to limit any liability protections provided by pertinent law for officers, volunteers, or members acting properly on behalf of the SNU.

**VII. Dissolution**

1. In the event of dissolution of the SNU, the members shall, through the President, assign all assets to the International Club to be held in trust until such time as the charter is restored, the unit is reorganized, or a new charter is issued at which time such assets shall be returned or transferred to the newly functioning unit. This procedure is in accordance with the meaning of Section 501 (c) (7) of the Internal Revenue Service Code. None of the funds shall accrue to the benefit of any individual member and the Unit Charter and all International club property shall be returned to International Club Headquarters.

**VIII. Amendments**

1. The SNU may adopt amendments to this document embodying additional provisions for the governance of the SNU consistent with the Constitution, Bylaws, and Policies of the Wally Byam Caravan Club International, Inc.
2. These bylaws may be amended at any business meeting of the Executive Board by two-thirds vote, provided the proposed amendment has been submitted to all members of the Executive Board in writing ten (10) days prior to such meeting.
3. Such amendments shall become effective upon adoption.

*Adopted by the membership:*

**Contents of the Constitution and Bylaws**

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**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

Motion/Item No. 12 Meeting Date: June 24, 2016 Location: Lewisburg, WV

I move that former Region 5 President Richard Heyde be allowed to change his WBCCI number from 289 to 253

**Rationale:**

Richard Heyde was Region 5 President from 2006 to 2008. He has been a WBCCI member since 1982 and is currently a member of the Indiana unit # 40. He has a lot in Travelers Rest which is numbered 253. The number 253 is currently available. With Richards long service record with WBCCI I would like to honor his request

**Financial Impact Statement:** None

Adopted	Defeated	Amended	Referred	Postponed*	Tabled**	Withdrawn
					<u>Monte Barksdale</u>	Maker
						_____ Second

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
**WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.**

Motion/Item No.   13   Meeting Date:  June 24, 2016  Location:  Lewisburg, WV 

**Motion:**

I move that the International Board of Trustees approve the request by Unit #1-125 (R1/Quebec) to change its logo, emblem, insignia and uniform badge to a new design pursuant to WBCCI bylaws Article XIII, Sections 5 and 6. After 54 years of existence as a WBCCI unit, we consider that it is now time to modernize our logo. So, a special committee along with professional graphic designers studied this question. After a long process, the evaluation of many proposals and a positive consensus this committee came up with a final logo proposal. The proposal was submitted and adopted by the Unit's Board of Directors and then by the members at a special General Assembly. The following was accepted as our new logo:



**Rational:**

This new logo identifies who we are; the name of our unit, region, and our membership in the WBCCI, and our pride to be Airstream owners. We kindly ask that the members of the IBT approve our new logo.

We intend to perform an official presentation of our new logo at the Region One Snow Goose Rally to be held in Montmagny Quebec Canada next August. One of our prestigious guests, the 2016 International President Nominee Richard Girard will be attending the Rally. We would much appreciate if he could proceed with the official presentation to our Unit members, the Region One officers and members.

**Financial Impact Statement:**

No WBCCI International financial impact.

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

\_\_\_\_\_  
Ernie Bauer/Gilles Daigle \_\_\_\_\_ Maker

\*Cannot be postponed beyond session.

\*\*Will lay on table only till end of present session

\_\_\_\_\_  
Second

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For Office Use Only

Submission Date \_\_\_\_\_  
Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaw Committee  
\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
**WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.**

Motion/Item No. 14 Meeting Date: June 24, 2016 Location: Lewisburg, WV

I move that: The logo for the Utah's Wasatch Airstream Club be approved.



Rationale: This logo is for the newly formed WBCCI Unit

Financial Impact Statement: None

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Roger Pruter      Maker

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

\_\_\_\_\_ Second

For Office Use Only:

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian

**IBT MOTION FORM**  
WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.

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Motion/Item No. 15 Meeting Date: June 24, 2016 Location: Lewisburg, WV

I move, per WBCCI Policy Page 54.1, Sec.5, that the International Board of Trustees approve the attached image as the logo of the Lake Tahoe Airstream Club for use on their flag and any other appropriate application.

**Rationale:**

The members of the unit approved the attached logo image to be submitted for approval by the International Board of Trustees for use on the club flag and promotional materials.

**Financial Impact Statement:**

None.

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Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*  
Withdrawn

\*Cannot be postponed beyond session.

\*\*Will lie on table only until end of present session.

Thomas S. Swanson Maker

\_\_\_\_\_ Second

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**For Office Use Only:**

Submission Date \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_

\_\_\_\_\_ Motion reviewed by International Parliamentarian



**IBT MOTION FORM**  
**WALLY BYAM CARAVAN CLUB INTERNATIONAL, INC.**

Motion/Item No. 16 Meeting Date: June 24, 2016 Location: Lewisburg, WV

**I move** that the International Board of Trustees approve the below image for use as the Unit Flag for the Texas Alamo Unit, WBCCI. The flag will measure 3' x 5'.



**Rationale:**

The members of the unit approved the attached image for presentation to the International Board of Trustees and this motion was submitted toward that purpose.

**Financial Impact Statement:** None

Adopted      Defeated      Amended      Referred      Postponed\*      Tabled\*\*      Withdrawn

Andrew Selking      Maker  
 \_\_\_\_\_      Second

\*Cannot be postponed beyond session.  
 \*\*Will lie on table only until end of present session.

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For Office Use Only:

Submission Date \_\_\_\_\_ Motion reviewed by Constitution and Bylaws Committee

Time \_\_\_\_\_ Motion reviewed by International Parliamentarian